

**ADMINISTRATIVE PROCEDURE****Academic Eligibility for Participation in Extracurricular Activities**

<b>Actor</b>	<b>Action</b>
Building Principal	Include the minimum academic criteria for participation in the student handbook.
Coach or Sponsor	Explain the minimum academic criteria for participation to student-participants.
Student	In order to be eligible to participate, a student must be doing passing work in at least 20 credit hours of high school work per week.
Coach or Sponsor	Before allowing a student to join an extracurricular activity, ensure that he or she meets the academic criteria.
Building Principal or designee	At the end of each grade-reporting period, arrange for all coaches and sponsors to have access to their student-participants' grades and grade point averages.
Activity Director, Coach or Sponsor	At the end of each grade-reporting period, determine whether any student(s) failed to meet the academic criteria.
Activity Director, Coach or Sponsor	<i>For any student who fails to meet the academic criteria:</i> determine how long the student will be suspended from the activity; meet with the student and explain why he or she is suspended from the activity; send a notice of the suspension to the student's parent(s)/guardian(s).

<b>Actor</b>	<b>Action</b>
Activity Director, Coach or Sponsor	<p><i>For any student suspended for not meeting the academic standards:</i></p> <p>At the end of the suspension, determine whether the student now meets the District's academic criteria.</p> <p>If the student meets these criteria, notify the student and the student's parent(s)/guardian(s) that he or she is now eligible to participate. If the student does not meet these criteria, notify the student's parent(s)/guardian(s) that he or she will remain ineligible to participate until the student meets the academic criteria.</p>

ADOPTED: July 14, 1998

REVISED: December 22, 2010

REVIEWED September 9, 2011, November 6, 2013