

BOARD OF EDUCATION**COMMITTEES****Board Committees**

The School Board is charged by State law and community interest with the function of developing the best possible program of education. It is a responsibility of the School Board to interpret school needs to the District and the community and in turn to be sensitive to the wishes and desires of those persons with respect to the District's educational program.

In keeping with this responsibility, the School Board may authorize temporary special committees to address current issues and to provide assistance and counsel to the Board. The President shall appoint a committee to act upon a specific purpose as defined at the time such committee is created. The President shall announce a completion date for the committee's work.

Upon reporting its action to the School Board, a committee shall be dissolved unless the School Board renews its appointment.

Committees of the Whole

The Morton Unit School District School Board shall establish and maintain the following Committees of the Whole:

- Building and Grounds
- Budget and finance
- Personnel
- Policy
- Planning/Public Relations
- Purchasing and Transportation

Chairpersons for Committees of the Whole may be appointed for one year by the School Board President subject to the approval by the School Board. After each committee meeting, the chair/co-chair will complete Exhibit 2:150-E1 and submit it to the Board Secretary for inclusion in the next regular board meeting packet.

COMMITTEES WITH BOARD REPRESENTATION

Community Foundation
Morton Comprehensive Plan
Curriculum Advisory Committee
High School Internal Review
Insurance
Labor Management
School Improvement Plan to Board
Technology
Network

AD-HOC COMMITTEES

Superintendent Search
Negotiations

ADVISORY COMMITTEES TO THE BOARD

The School Board is charged by State law and by community interest with the function of developing an educational program for the District. It is a responsibility of the School Board to interpret school needs to the community and in turn to be sensitive to the wishes and desire of the community in respect to its education program.

In keeping with this responsibility, the School Board may authorize citizen advisory committees for assistance and counsel. Such groups shall function within the guidelines furnished to them by the School Board. They shall be appointed by the School Board President and their recommendations shall be advisory only.

Goals and Objectives

Advisory committees may be authorized by the School Board and appointed by the School Board President for special purposes. These committees shall act in accordance with the guidelines established by the Board and in accordance with all applicable State statutes.

The general goal of School Board advisory committees shall be to identify problems, conduct studies and develop recommendations that will aid the School Board in its decision-making.

Citizen Advisory Committee

The Morton Unit School District 709 School Board may create and organize a Citizen Advisory Committee. Such a committee may be charged with a specific task, or a task, which is general in nature. In either case, a Citizen Advisory Committee shall act in an advisory capacity only, and its conclusions and recommendations shall not be binding on the Board.

Any Citizen Advisory Committee, which may be formed, shall be governed by the Constitution of the Citizen Advisory Committee for Morton Unit School District 709.

Parent-Teacher Advisory Committee

This committee, which assists the development of student discipline policy and procedure, is comprised of parents and teachers, and may also include persons whose expertise or experience is needed. The committee reviews such issues as student discipline, disruptive classroom behavior, school bus safety procedures, and the dissemination of student conduct information. Another parent-teacher advisory committee serves as the District's behavioral intervention committee to develop, implement, and monitor procedures for using behavioral interventions in accordance with Board Policy 7.230, Misconduct by Students with Disabilities. Committee reports and recommendations are made to the School Board as requested by the Board.

Communicable Disease Program Task Force

The School Board is cognizant of the public's continuing concern regarding communicable disease and therefore, directs the establishment of a Communicable Disease Program Task Force.

The Task Force will assist the School District in the development of a communicable disease program that is consistent with the policies of the School Board and state and federal laws and regulations. The Task Force will serve in an advisory capacity to the School Board in the development of policies and implementation of the program.

The School Board President, with concurrence from the Board, shall appoint to the Task Force the following persons: the superintendent, or the Superintendent's designee, the school medical advisor, a registered nurse and representatives from the School Board, the local health department, the P.T.O., the professional staff and other employee groups. The School Board shall reassess the need for the Task Force after one year.

Communicable and Chronic Infectious Disease Review Team

The School Board recognizes that the management and control of a school environment, which is free from communicable and chronic infectious disease, requires the cooperation and effort of the school staff and community. In order to promote and ensure appropriate employee and student health standards, a District Communicable and Chronic Infectious Disease Review Team shall be appointed by the Board. Team members may include the District's medical advisor, a registered nurse and the Superintendent or the Superintendent's designee.

The responsibilities of the Communicable and Chronic Infectious Disease Review Team shall be determined by the School Board and shall include the responsibility:

- to review, on an individual basis, the medical case history of the employee or student who has a communicable or chronic infectious disease;
- to recommend to the School Board the most appropriate educational setting for the student;
- to recommend the possible temporary exclusion of the student from his or her regular educational setting;
- to recommend when the student may return to his or her regular educational setting;
- to recommend to the School Board that the employee will be retained in his or her present position;
- to recommend to the School Board the employee's transfer to another position;
- to recommend the possible temporary exclusion of the employee from his work assignment;
- to recommend when the employee may return to his or her work assignment.

The Communicable and chronic Infectious Disease Review Team shall be guided by the policies of the School Board, rules and regulations promulgated by the Illinois Department of Public Health and other relevant state and federal laws and regulations, and shall consult the employee's or the student's personal physician and officials of the local health department before taking any action or making any recommendations.

In the exercise of its responsibilities, the communicable and chronic Infectious Disease Review Team shall respect the privacy rights of each employee and student and take such precautions as may be necessary to secure the employee's and the student's confidentiality.

Group Insurance Committee

School District 709 shall appoint a Group Insurance Advisory Committee. The Group Insurance Committee, composed of fourteen (14) representatives from the support and, certificated staff, and one member from the Board of Education shall advise the School Board on the following aspects of the group insurance program.

1. Health insurance premium charges for the policy year.
2. Additions, deletions or changes to be considered to make the policy efficient and effective.
3. Payment of disputed claims or claims of a special nature, after the committee has heard evidence from the claimant.

The number of support staff representatives shall be three. One shall be chosen from the custodial staff and two from the secretarial, bookkeeping, data processing and cafeteria staff. The number of certificated staff representatives shall be ten. One shall be chosen from the administrative staff, and nine from the Morton Education Association. The number of Board of Education representatives shall be one.

Voting members of the Committee shall have terms not to exceed three (3) years and may be reappointed.

The Superintendent or his designee shall be the nonvoting chairman of the Group Insurance Committee.

Parent-Teacher Medication Advisory Committee

The School Board of Morton Unit School District 709 shall establish and maintain a parent-teacher advisory committee to assist in the development of policy guidelines for administering medications in schools.

The Parent-Teacher Medication Advisory Committee shall be representative of the entire school community. The Parent-Teacher Medication Advisory Committee shall be comprised of parents, teachers and may also include students. Community representatives, including persons from business, industry and public service may also serve on the Committee. Members shall be individuals who have shown an interest in District educational issues and who are willing to commit time to committee work.

The Committee may call upon the Administrative staff of the District to provide the Committee with such information as the Committee deems necessary to carry out its function.

The Committee shall review issues on student medication distribution and storage for students.

The Committee shall make an annual written report to the School Board of its findings and recommendations by April 15th each year. The Board shall consider the recommendations of the Committee when establishing and reviewing a policy on student medication.

Naming of Facilities

The Board of Education when it is determined that a facility or field be named will appoint an ad hoc committee which will be requested to advise the Board of Education of possible considerations. The term of the committee will be only for the duration of the task.

The School Board recognizes and greatly appreciates the accomplishments of community members. In exceptional instances the Board of Education will determine that a facility, a part of a facility, or athletic field may be named after a citizen of the community to show appreciation of his or her accomplishments or contributions.

The Committee is to be composed of representation from Employee Associations, Administration, the Board of Education, a minimum of one community member and student council or student body president from the Junior or Senior High School level if appropriate.

Some of the nomination/selection criteria to be considered should include outstanding contribution to the local community or School District; national and/or historical significance; and personal character/integrity worthy of distinction. An employee of the district cannot be considered for this honor. An employee may be considered for this honor five years after employment has terminated in the district.

The Committee will research all candidates and recommend at least two alternatives to the Board for consideration.

The Board of Education may accept one of the alternatives or reject all recommendations.

School Board Memberships

The School Board, at its discretion, may elect to join any association or organization that it deems relevant and helpful to the conduct of the business of the District.

Renewals of all memberships are subject to annual review. Nothing in this policy shall obligate the School Board to maintain any membership which it wishes to discontinue.

Title I Advisory Committee

The committee selects activities from a list in the Title I regulations, which may include:

- establishing Title I parent-teacher conferences;
- distributing Title I informational materials;
- providing materials and suggestions to help parent(s)/guardian(s) educate their children at home;
- facilitating volunteer or paid participation by parents in school activities; and
- establishing a process to respond to parent(s)/guardian(s)' inquiries and recommendations.

By April 15th each year, the committee submits a written report of its findings and recommendations to the Superintendent. Committee members include parent(s)/guardian(s) and teachers of Title I children.

LEGAL REF.: Family Educational Rights and Privacy Act, 20 U.S.C. ' 1232g.
Elementary and Secondary Education Act of 1965, as reauthorized by P.L. 103-382.
Educational Consolidation and Improvement Act, Chapter I, General Administrative Requirements, ' 200.53 (b) (1).
Rules and Regulations for the Control of Communicable Diseases, issued by the Illinois Department of Public Health.
5 ILCS 120/1 et seq. [Ill. Rev. Stat., ch. 102, & 41 et seq.].
105 ILCS 5/10-20.14 and 10/1 et seq. [Ill. Rev. Stat., ch. 122, && 10-20.14 and 50-1 et seq.].
23 Ill. Admin. Code ' 226.115 and ' 226.350 et seq.

CROSS REF.: 5:40, 6:170, 7:190, 7:280

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