OPERATIONAL SERVICES

Insufficient Funds Checks

The District may charge any person who issues a check or other draft that is not honored upon presentment because the drawer does not have an account with the drawee, or because the drawer does not have sufficient funds in his account, or because the drawer does not have sufficient credit with the drawee. The charge shall be $25.00, or the costs and expenses, including reasonable attorney's fees, incurred by the District in connection with the collection of the amount for which the check or other draft was written whichever is greater, plus interest upon the amount of the check or other draft at the rate provided in the Interest Act. Costs and expenses shall include reasonable costs and expenses incurred in the nonlitigated collection of the check or other draft.

The Superintendent or designee is responsible for collecting the charge. The Superintendent is authorized to contact the District's attorney whenever necessary to collect the returned check amount, charge, and interest.

If the District undertakes a nonlitigated collection against the person who issued a check or other draft that is not honored upon presentment, the District shall make a written demand by certified mail, return receipt requested, delivered to the last known address of that person. The written demand shall demand payment within 30 days of the mailing of the demand and shall include notice of liability for the costs and expenses.

LEG. REF.: 815 ILCS 5/3-806

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