

## **MORTON UNIT SCHOOL DISTRICT 709**

**July 9, 2013**

Minutes of the Regular Meeting of the Board of Education of Morton Unit School District 709 held July 9, 2013, at the Morton Education and Administration Center.

### **REGULAR MEETING –**

President Clint Heinold called the regular meeting to order at 6:30 p.m.

Members present: Mr. Clint Heinold, Mrs. Michelle Bernier, Mr. John Applen  
Mr. Shaun Bill, Mr. Tom Neeley, Mrs. Kelly Scarfe

Member present by telephone: Mr. Tim Taylor (at 7:00 p.m.)

### **Reports –**

#### **Administrative –**

##### **Freedom of Information Requests –**

Dr. Hall reported there was one Freedom of Information request that was fulfilled today.

##### **Overview of Budgeting Process –**

Dr. Hall reviewed the timeline for the budgeting process for the upcoming year. The finance committee will meet at the end of July to review the preliminary budget which will then be presented to the Board at the August 6 meeting with approval at the September 3 meeting. There will be a preliminary look at the tax levy on October 1 with approval on November 5 and passage of the levy resolution on December 11.

##### **Facilities Update –**

Dr. Hall noted that the bid opening for the bus facility will be on July 24. Per the agreement with the Village, they will approve and oversee the construction process. Our Board of Education, though, has the final say whether to proceed.

Dr. Hall reviewed the timeline for facilities planning utilizing a group representing a cross section of the Morton community. The goal:

- Establish a vision of 21<sup>st</sup> century learning in the Morton CUSD 709 Schools that is aligned with the district's strategic plan and how current and new facilities will meet and support that vision, meeting the academic and learning needs of our students
- Account and plan for a growing student population

- Honor the long term commitment to a world class education that has historically been established in the Morton CUSD 709 Schools
- Utilizing the information that we have, and honoring the work and time already committed to this process, develop a plan for the next 5 – 10 years
- Bring a maximum of 3 – 4 options to the Board of Education for consideration in moving forward with building/facilities plans

The Facilities Advisory Committee would consist of (keep at 15-18 people):

- Superintendent
- Other central office administrators
- Architect
- Business Manager
- Director of Maintenance
- 2 Board members
- MEA representation
- Building administrator
- Community members
- Parents

The purpose of the Facilities Advisory Committee is:

- To make recommendations to the Board of Education regarding a long term facilities/building plan, working in alignment and accordance with the District's strategic plan
- To utilize data, research and other valid and reliable sources of information to make informed decisions about the facilities needs of the district, working within the financial philosophies and/or constraints of the organization
- Committee serves in an advisory capacity only and does not make binding decisions

#### **Other –**

Dr. Hall thanked Carol Jankowski who was very instrumental in gathering the school information needed by *Family Circle* magazine in naming Morton one of the best 10 cities to raise families.

Dr. Hall reported that the Regional Office of Education will give a presentation on the Common Core State Standards (CCSS) on August 12 at Freedom Hall. She also noted that she, Mr. Smock and Dr. Teater will attend the local Tea Party meeting on July 11 and make a presentation and answer questions on CCSS.

#### **President's Report –**

Mr. Heinold reviewed the recent meetings the Board of Education had with facilitator Dean Langdon of the IASB.

**Discussion Items –****Tax Abatement for Morton Auto Auction -**

Kim Uhlig of the Morton EDC was present to ask the Board to reconsider the abatement of taxes for Morton Auto Auction expansion. The Board had recently approved a 50% abatement for 5 years, but Morton Auto Auction is now asking for 90% abatement for 5 years due to unforeseen needed infrastructure improvements. Morton Auto Auction is adding a 20,000 square foot auction house, which would also create 15 – 20 new jobs. The current building will be transformed into a maintenance and service shop.

Some board members voiced their disapproval of Morton Auto Auction originally asking for 50% and now asking for 90%. Ms. Uhlig agreed that the current process for determining abatements is not perfect and noted that the EDC is currently working on a matrix with thresholds and formulas for determining future abatements.

The 90%-5 year abatement will come to the Board of Education for vote on August 6.

**PPACA and Benefits Fair Overview –**

Dr. Hall introduced Mrs. Brenda Heppard, Benefits Coordinator for the school district, and Mr. Bill Shock of Unland Companies. Mr. Shock provided an overview of the additional costs and fees associated with the Personal Protection Affordable Care Act (PPACA). Unland Companies has been assisting Morton School District with the ever changing healthcare reforms since January.

Mrs. Heppard reviewed the upcoming Benefits Fair being planned for employees on August 12. The day will include wellness screenings and retirement planning presentations. This is an effort to provide awareness for individual responsibility in maintaining a healthy lifestyle and working to control health care costs.

**Technology Plan –**

Dr. Teater reviewed the plan for implementing personal computer devices into the district.

The Goal:

- The implementation of personal computing devices into the district that will enrich our curriculum and meet the individual needs of each student.

Early Childhood – 4<sup>th</sup> Grade – Goal:

- Each student will have access to a district provided iPad in their classroom.

Implementation plan – 1<sup>st</sup> year – each teacher that currently does not have an iPad will

receive one; following years – increase the number of classroom sets per grade level per school.

5<sup>th</sup> - 8<sup>th</sup> Grade – Goal:

- Each student will have access to a district provided iPad for use at home and school.

Implementation plan – 1<sup>st</sup> year – each teacher that currently does not have an iPad will receive one; two more classroom sets will be added to the Jr. High inventory. During the 2<sup>nd</sup> year, the district will lease iPads for each student. Devices will be checked out like a textbook at the beginning of the year and returned at the end of the year.

9<sup>th</sup> – 12<sup>th</sup> Grade – Goal:

- Each student will have access to a personal device. Students are allowed to bring their own device.

Implementation plan – high school will provide guidance to incoming students regarding various devices and benefits/limitations of each. 2<sup>nd</sup> year – District will provide devices that can be rented by students that need a device for daily use if they do not have one of their own.

The estimated cost for a 3-year Apple lease for 1,400 devices is approximately \$182,000 per year. A technology fee could be considered in future years.

### **Task Board –**

The Board discussed the task board and adding the board’s goals for discussion. The rotation would start over in January:

- August – Student Achievement
- September – Facilities
- October – Finance
- November – Communication
- December – Climate

### **1<sup>st</sup> Reading and Discussion of Board Policy 5:330 –**

Dr. Hall reported that the changes to Policy 5:330 have come about after revamping the pay scales of educational support personnel, and bringing more clarity to the language surrounding the employment of educational support personnel. The details of the policy will be moved to a new Administrative Procedure. Policy 5:330 will reference the Administrative Procedure where this information can be found. Dr. Hall noted that this change was reviewed with the Policy Committee. The Board will be asked to approve Policy 5:330 at a future meeting. The Administrative Procedure does not require Board approval.

**Action Items -**

**Approve School Wide Title I Program for Jefferson School -**

Dr. Hall reviewed that Ms. Grznich had recently presented the proposal for a school wide Title I program at Jefferson School to the Board. She noted that the school will not receive more Title I money, but the money can be used more extensively within Jefferson School. Dr. Hall thanked Ms. Grznich for putting together the report and for her knowledge of the Title I program.

Motion by Mr. Neeley, second by Mrs. Bernier, that the Board of Education approve the plan for a School Wide Title I Program at Jefferson Elementary School.

Roll Call Vote:                      Yea 7                      Nay 0

Motion carried.

**Approve Memorandum of Understanding With the Morton Education Association**

Dr. Hall reported that the Memorandum of Understanding (MOU) between the Morton Education Association and the Board of Education represents some changes in Article VI, "Evaluation" and the language surrounding the evaluation process. This MOU brings more clarity to the procedures so that both administrators and certificated personnel can engage in the evaluation process in a thoughtful and meaningful manner. These changes were collaboratively developed during meetings of the Teacher Evaluation Committee during the 12-13 school year and are effective through the duration of the current collective bargaining agreement.

Motion by Mrs. Scarfe, second by Mr. Bill, that the Board approve the Memorandum of Understanding between the MEA and the Board of Education.

Roll Call Vote:                      Yea 7                      Nay 0

Motion carried.

**Consent Agenda –**

Motion by Mr. Bill, second by Mrs. Bernier, that the Consent Agenda be approved as follows:

- Approve Personnel Report
- Approve Transportation Claim
- Approve May Treasurer's Report
- Approving and Signing Minutes of the June 4, 2013, Regular Meeting; the June 4, 2013, Regular Meeting Closed Session Minutes; the June 20, 2013, Special Meeting Minutes; and the June 20, 2013, Special Meeting Closed Session Minutes.

Approval of Bills and Payrolls

|                   | <b>Bills<br/>6-4-13</b> | <b>Bills<br/>6-7-13</b> | <b>Bills<br/>6-14-13</b> | <b>Bills<br/>6-21-13</b> | <b>Bills<br/>6-28-13</b> | <b>Bills<br/>7-1-13</b> | <b>Bills<br/>7-3-13</b> |
|-------------------|-------------------------|-------------------------|--------------------------|--------------------------|--------------------------|-------------------------|-------------------------|
| Ed.Fund           | --                      | \$3,259.00              | \$160,836.44             | \$4,931.08               | \$198,027.49             | \$29,297.21             | \$1,041.97              |
| Bldg.Fund         | \$8,850.00              | --                      | 66,917.66                | --                       | 158,914.01               | --                      | --                      |
| Trans.Fund        | --                      | --                      | 46,100.20                | --                       | 12,321.77                | --                      | --                      |
| Payroll Accts Pay | --                      | --                      | --                       | --                       | --                       | --                      | --                      |
| Fire & Safety     | --                      | --                      | --                       | --                       | 222,336.31               | --                      | --                      |
| Tort              | --                      | --                      | --                       | --                       | --                       | 330,985.00              | --                      |

|                   | <b>Payroll<br/>6-7-13</b> | <b>Payroll<br/>6-21-13</b> |
|-------------------|---------------------------|----------------------------|
| Ed.Fund           | \$381,926.87              | \$369,541.84               |
| Bldg.Fund         | 41,268.88                 | 50,013.64                  |
| Trans.Fund        | 9,774.58                  | 10,138.53                  |
| Payroll Accts Pay | 389,392.50                | 390,381.05                 |
| Fire & Safety     | --                        | --                         |
| Tort              | --                        | --                         |

Roll Call:

Yea 7

Nay 0

Motion carried.

**Closed Session –**

Motion by Mrs. Bernier, second by Mr. Bill, that the Board of Education enter into closed session for consideration of appointment, employment, compensation, performance, or dismissal of employees, student discipline, purchase of property, litigation and/or negotiations. (5 ILSC 120/2 115 ILCS 5/18)

Roll Call Vote:                      Yea 7                      Nay 0

Motion carried. The board entered closed session at 9:00 p.m.

Motion by Mr. Applen, second by Mr. Bill, that the Board of Education return to regular session.

Roll Call Vote:                      Yea 7                      Nay 0

Motion carried. The board returned to regular session at 10:32 p.m.

**Adjournment -**

Motion by Mr. Taylor, second by Mr. Applen, that the meeting be adjourned.

Voice Vote:                      Yea 7                      Nay 0

Motion carried. The meeting adjourned at 10:33 p.m.

Respectfully submitted,

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Michelle Bernier, Secretary

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Clint Heinold, President