



## **POTTER'S HAND AWARD**

### **RECOGNIZING THE OUTSTANDING SERVICE OF A NON-CERTIFIED EMPLOYEE**

This is the Second Year for the Potter's Hand award. It has been established as a way to recognize non-certified staff members who play an essential role in helping to shape, mold and support the students in District 709. The Potter's Hand Award, considered a high honor in the District, recognizes a staff member whose dedication to their professional role is critical and essential in supporting the overall well being of the students in the Morton School District. This award, given annually, recognizes one non-certified staff member's exemplary dedication and performance.

A district-selected committee is responsible for gathering, organizing and screening nominations and will select the recipient to be honored with the award. Fellow colleagues, certified staff, parents, students or community members, may nominate non-certified staff member for this award. [The forms are available on the district website.](#)

All district non-certified employees including: paraprofessional, support staff, secretarial, transportation, food service, custodial, maintenance, technology and health care staff are eligible for this award.

The criteria for the Potter's Hand – Recognizing Outstanding Service Award are:

- The nominee shall display a dedication to the positive impact of student well being by going "above and beyond the call of duty".
- The nominee shall demonstrate high respect to all students and/or educational facilities.
- The nominee shall maintain a high degree of professionalism when engaged with students, parents, visitors, volunteers and/or district colleagues.
- The nominee shall demonstrate a passionate dedication to his/her profession.