

MORTON UNIT SCHOOL DISTRICT 709

June 4, 2013

Minutes of the Regular Meeting of the Board of Education of Morton Unit School District 709 held June 4, 2013, at the Morton Education and Administration Center.

REGULAR MEETING –

President Clint Heinold called the regular meeting to order at 6:34 p.m.

Members present: Mr. Clint Heinold, Mr. Tim Taylor, Mrs. Michelle Bernier,
Mr. John Applen, Mr. Shaun Bill, Mr. Tom Neeley,
Mrs. Kelly Scarfe

Reports –

Administrative –

Dr. Hall introduced and congratulated MHS students Jordan Jensen and Justin Schick. They are the 2013 IHSA Bass Fishing State Champions. She noted that bass fishing has been an IHSA competition for the past five years. Greg Prichard reported that 11-12 students participate during the season. He thanked Mr. Eric Jensen, Jordan's father, for being the adult captain and supplying the boat for the tournament.

Freedom of Information Requests –

Dr. Hall reported there were no Freedom of Information requests.

District Office Summer Hours –

Dr. Hall reported that the summer hours for the District Office will be 7:30 a.m. to 3:30 p.m. Monday through Friday.

Drug Testing Update –

Dr. Hall reviewed the process for the random drug testing that takes place throughout the school year for students involved in extra curricular activities or that have a parking pass. Students are randomly selected by a computer and could be tested more than once during a school year. Out of 290 tests, 2 tested positive for amphetamines, 1 tested positive for opiates and 5 tested positive for THC (marijuana).

Dress Code Update –

Dr. Hall reported that each principal has given an end of year report concerning the dress code. This past school year was the first year for the consistent dress code K-12. There were typical issues, with nothing unusual to report.

External Counseling Programs Report –

Dr. Hall noted the report provided by Walt Nunnally of Illini Family Counseling. Mr. Nunnally is contracted by the school district for early intervention counseling for high school students. She noted the district's gratitude for his service to our students and their families. Board members noted their support for the services he provides.

Facilities Update –

Dr. Hall distributed a schematic statement of the estimated cost of the high school heating system replacement. The facilities committee will meet in June to review the design plans and summary. The project will be bid in October.

Dr. Hall reported that the plans for the new bus facility building have been downsized by 400 square feet which will lower the cost by \$70,000. She noted the Village of Morton has offered the meeting room at the firehouse next door for transportation department meetings. The plans for the facility do not include canopies for the buses, but those could be added at any time. The parking pad is as small as it can be in order to safely maneuver the buses. All agreed to put the project out for bids to see if they come in lower than current estimates. Board members thanked Dr. Hall for her work on downsizing the plans.

Food Service Summary –

Dr. Hall reported that the district has just completed its first year with Arbor Management. A new parent payment system and a student point of sale system were implemented, as well. In October of 2012 the district was notified that it would be included in a pilot program to directly certify eligible Medicaid students in the free/reduced lunch program. Finally, the district more fully implemented the Healthy Hunger-Free Kids Act (HHFKA) and had to limit and alter some of the more familiar menu choices as a result.

From a financial standpoint, the program is projected to have excess revenue over expenditures of approximately \$20,000 at the end of June 2013. This is comparable to the 2011-2012 school year in which cafeteria revenue exceeded expenditures by \$39,000. During the current year there were greater than normal supply expenses related to the change in food service companies and the addition of refrigerators at two of the schools as well as a heated holding cabinet.

Forecast 5Analytics –

Dr. Hall reported that the district will be purchasing a year-long subscription for a tool useful for gathering important data. *Forecast5 Analytics* is a way for local governments to use data to synchronize financial resources and strategic plans. By combining financial applications inside a collaboration platform, school districts can identify efficiencies and

capitalize on opportunities. *Forecast5* solutions generate analytics to help drive decisions with increased performance and service delivery.

Enrichment Update –

Ms. Waterfield and Mrs. Knox, principal and 3rd grade teacher respectively, at Brown School reported on the 3rd grade enrichment program that was implemented district wide during the past school year. They noted that enrichment aides were hired for each elementary building and both teachers and aides attended training in the fall conducted by Jodi Bouris of the Peoria Regional Office of Education. The program's focus was on math and they explained how those students not in the enrichment groups benefited by having more time with their teacher. Dr. Hall reported that the program will be expanded in 4th through 6th grades for the 2013-2014 school year.

Superintendent's Evaluation Timeline –

Dr. Hall reported that a copy of the superintendent's evaluation instrument is available for each member in tonight's packet. Mr. Heinold asked board members to complete the evaluation by June 20. After collating the responses, board members will discuss in closed session at the August meeting.

President's Report –

Mr. Heinold reminded the board of the upcoming meeting scheduled for June 20. He reviewed the summary of the May 23 committee of the whole meeting facilitated by Dean Langdon of the IASB.

Discussion Items –

Board Policy Compliance – Community Relations -

Dr. Hall reported that as part of the policy compliance monitoring practice, a review of the Community Relations policies was conducted. After review, it is her opinion that the policies are being followed and that the District is in compliance with those policies. The compliance form will be signed and placed in the master compliance manual.

Budget/Finance Information –

Business Manager, Barb Getz, gave an overview of the General State Aid Formula and a report showing historical fund balances and reserve days. Board members discussed the district's philosophy of how much to have in reserves. This will be an integral component of the board's discussion at its June 20 goal setting meeting.

Action Items -

Approve Bids on Grundy Parking Lot -

Motion by Mr. Bill, second by Mr. Taylor, that the Board of Education accept the Grundy Elementary School parking lot improvement bid from Illinois Civil Contractors, Inc. in the amount of \$153,611.30.

Roll Call Vote: Yea 7 Nay 0

Motion carried.

Approve Gift Acceptance Report –

Mr. Neeley asked that the Gift Acceptance Report be pulled from the Consent Agenda in order that the organizations and individuals making donations to our schools could be recognized. He noted the board’s gratitude for how the PTO’s and other organizations and individuals have enriched each of the schools.

Motion by Mr. Neeley, second by Mrs. Scarfe, that the Board of Education accept the 2012-2013 Gift Report.

Roll Call Vote: Yea 7 Nay 0

Motion carried.

Consent Agenda –

Motion by Mr. Taylor, second by Mrs. Scarfe, that the Consent Agenda be approved as follows:

- Approve Personnel Report
- Approve Liability Insurance Renewal
- Approve Life Safety Extension of Time
- Authorize Submission of General State Aid and Transportation Claims
- Approve Treasurers for 2013-14 School Year and Adopt Treasurer Resolution
- Approve Resolution Designating Depositories and Signatories
- Approve Resolution Authorizing Interfund Loans and Transfers
- Approve Complaint Manager
- Approve Resolution to Set Fees for Freedom of Information Act
- Approve Hazardous Bus Routes
- Approve Prevailing Wage Resolution
- Approve Auditor for 2013-2014 School Year
- Review Closed Session Minutes
- Approve 2013-2014 Administrative and Support Staff Salaries

Approving and Signing Minutes of the May 21, 2013, Regular Meeting; the May 21, 2013, Regular Meeting Closed Session Minutes; the May 23, 2013, Committee of the Whole Meeting Minutes; and the May 23, 2013, Committee of the Whole Closed Session Minutes.
 Approve April Treasurer's Report
 Approve Maintenance Grant Application
 Approval of Bills and Payrolls

	Bills 5-23-13	Bills 5-31-13	Payroll 5-24-13
Ed.Fund	\$4,245.07	\$202,360.21	\$407,117.76
Bldg.Fund	--	32,510.67	32,283.64
Trans.Fund	--	9,877.60	14,077.93
Payroll Accts Pay	--	--	406,317.74
Fire & Safety	--	--	--

Roll Call: Yea 7 Nay 0

Motion carried.

Closed Session –

Motion by Mrs. Bernier, second by Mr. Taylor, that the Board of Education enter into closed session for consideration of appointment, employment, compensation, performance, or dismissal of employees, student discipline, purchase of property, litigation and/or negotiations. (5 ILSC 120/2 115 ILCS 5/18)

Roll Call Vote: Yea 7 Nay 0

Motion carried. The board entered closed session at 9:00 p.m.

Motion by Mrs. Bernier, second by Mr. Bill, that the Board of Education return to regular session.

Roll Call Vote: Yea 7 Nay 0

Motion carried. The board returned to regular session at 9:40 p.m.

Action Item –

Expulsion of Student 13-2 –

Motion by Mr. Taylor, second by Mr. Bill, that the Board of Education approve the expulsion of Student 13-2 from Morton High School for one year and be recommended for placement at the Regional Safe School.

Roll Call Vote: Yea 7 Nay 0

Motion carried.

Mr. Heinold asked for suggestions for upcoming agenda items. Suggestions included:

- Update taskboard – July 9 meeting
- Future of P.E.
- Re-education of drug testing process – October

Dr. Hall asked that an Action Item be added to the June 20 special meeting agenda to approve emergency lighting bids.

Dr. Hall asked that the board meet with Judy Harris Helm in the near future. She is an educational consultant whose expertise lies in early childhood education, but she has also done extensive work and research about facilities in the 21st century. The board will discuss at the June 20 meeting.

Adjournment -

Motion by Mrs. Bernier, second by Mrs. Scarfe, that the meeting be adjourned.

Voice Vote: Yea 7 Nay 0

Motion carried. The meeting adjourned at 10:00 p.m.

Respectfully submitted,

Michelle Bernier, Secretary

Clint Heinold, President